**DATE: Monday May 5th 2024**

**TIME: 6 pm Budget Committee/ Board Meeting to follow**

**PLACE: South Gilliam County Emergency Services Building**

**Board Members**: Dustan Hall- Chairman- **Present**, Gary Bettencourt- **Present**,

Mark Davidson, - Present, Roger Lyda- **Absent**,

Joe Patnode- **Present**

**Staff-** Casey Zellars, Operations Chief-GCFS- Present

**Budget Committee:**  Tammie Birkeland- **Present**, Marta Mikkalo- **Prese**nt,

Paul Bates- **Present**, Cari Wade- **Present**

Shannon Coppock- Budget Officer- **Present**

**Budget Committee Meeting Called to order**:

Chairman Dustan Called budget hearing to order at 1800

**Public Comment:** Open for public comment- NONE

**Budget Committee:**

1. Elect Budget Committee Chairman
   1. **Marta Mikkalo motioned Paul Bates, second by Gary Bettencourt, Motion passed by all members**
2. Appoint Budget Committee Secretary
   1. **Mark Davidson motioned Casey Zellars as Secretary, second by Marta Mikkalo, Motion passed by all members.**
3. Turn Budget Meeting over to Budget Officer
   1. **Budget Message- budget messaged presented by Shannon Coppock**
   2. **Present proposed budget- Shannon Coppock present budget as presented**
4. Motion to approve budget
   1. **Motion to approve budget as presented with no changes by Tammy Birkeland, second by Cari Wade, no further discussion, Motion passed by all members.**

**Adjourn Budget Committee Meeting:** Budget hearing adjourned at 1830

**Regular Board Meeting Called to order**: **Dustan Hall called meeting to order at 1832**

**Public comment: NONE**

**Minutes: ­** **Gary Bettencourt motioned to approve February 10th 2025 Minutes with changes reflecting Dustan Hall as the newly elected Chairman for GCFS, Casey Zellars to make changes. Second by Mark Davidson, Motion passed by all members.**

**Financial Report:** **Motion to approve financials as presented by Gary Bettencourt, second by Mark Davidsonm Motion passed by all members**

**Unfinished/Old Business:**

1. Quick Books Update, Shannon
   1. **Patriot software only does payroll and not budget, to save money, GCFS will migrate in with South Gilliam County RFPD QuickBooks and share the cost of the software annually.**
2. Policy and Procedures- **work in progress, Formatting book into word doc for editing**
3. WeBoost- **Purchased and installed, works perfect and better cell signal in remote areas**.

**New Business:**

1. GCFS IGA with entities up for review and signing by parties June 30 2025
   1. **IGA reviewed with board; Gary Bettencourt noted that under section 7.1 states that the agreement will auto renew unless terminated in accordance with the agreement. See Section 7.1 of the IGA, only changes to the agreement would be the parties’ contributions that have been in place since FY 23/24 under schedule 5.2**
2. Discussion on new fire services vehicle- Grant funding with match- **currently tables until definite numbers can be produced, discussion on upfitting can be a fluid number with cost influx but will try to nail it down better. Bring back to board on June 9th meeting. Grant deadline is June 30th 2025**
3. Communications Update- BLM grant awarded 31 Portables and 8 Mobile Bendix Radios- **Casey is working on the programming of radios and will be in place come summer fire season**
4. Grants for Fire Districts- County-South, ODF VFC-N&S, BLM Slip in tank- North, FEPP-South
   1. **Grants have been submitted for north and south fire districts**
5. Mutual Aid agreements with Sherman, and Wheeler County-
   1. **All agreements have been signed by all parties and are in place**
6. Casey Zellars was nominated for Area 9 Fire Defense Board Chief- representing Gilliam, Morrow, and Umatilla Counties. (Scott Goff Retiring October 2026)
   1. **Consensus of the board if elected as Fire Defense Board to accept position**

**Next Regular Meeting:** Budget hearing and Board Meeting June 9th 2025 5pm at North Gilliam Fire Hall and Via Zoom

**Adjournment:** 1924 by Chairman Dustan Hall

**Virtual Option**

**Join Zoom Meeting:**

[**https://us06web.zoom.us/j/2698007694?pwd=Kys0b25QbFVVREVKMFRDd2hNY0dyUT09**](https://us06web.zoom.us/j/2698007694?pwd=Kys0b25QbFVVREVKMFRDd2hNY0dyUT09)

**Meeting ID: 269 800 7694**

**Passcode: W95ijf**

**Minutes approved: Date:**