

**GILLIAM COUNTY FIRE SERVICES
BOARD MEETING MINUTES**

DATE: May 8th 2023

TIME: 6 pm Budget Hearing / Board Meeting to follow

PLACE: North Gilliam County RFPD – 1500 Railroad Ave. Arlington, Oregon 97812

BOARD MEMBERS: Gary Bettencourt-Chair **Present**
Mark Davidson -**Present**
Roger Lyda -**Absent**
Donald Jamieson- **Absent**
Kolton Boethin- **Present**

Casey Zellars, Operations Chief-GCFS- **Present**

Guests- Cori Mikkalo, Shannon Coppock (book keeper)

Meeting called to order: Called to order by board chair at 1800

Executive Session open in accordance with ORS 192.660(2)(i): To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member. **No Need for Executive Session**

Close Executive Session:

Budget Hearing Called to order: 1802 by Board Chair Gary Bettencourt

Motion to approve wage increase for Casey Zellars from \$55,000 to \$80,000 annual salary by Kolton Boethin, Second by Mark Davidson. Motion passed by aye vote from Kolton Boethin and Mark Davidson, Gary Bettencourt voted opposed.

Motion to adopt amended budget as presented and resolution for 2023/2024 budget by Mark Davidson, second by Kolton Boethin, Motion passed by all

Public Comment: None

Adjourn Budget Hearing: adjourned at 1932

Regular Board Meeting Called to order: Called to order at 1933 by Chair Gary Bettencourt

Public comment: None

Minutes: Review last minutes and approve Motion to accept March 15th 2023 minutes as presented by Mark Davidson, Second by Kolton Boethin, Passed by all

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Financial Report: as Presented by Shannon Coppock, No discussion

Unfinished/Old Business:

1. GCFS Vehicle Purchase- Update on state bid process, Source well:
Continue to research availability and pricing.

New Business:

1. Approve a spending budget for Operations Chief without board approval, Authorize Board Chair to approve spending up to that budget limit. No Action Taken on this topic, consensus no need.
2. Increase visa Limit to \$5000.00
 - a. Motion to increase visa credit card limit from Bank of Eastern Oregon to \$5000.00 by Gary Bettencourt, Second by Mark Davidson, Motion passed by all
3. Motion to approve 2 board members to authorize temporary increase of Visa.
 - a. Motion to authorize board members Gary Bettencourt and Donald Jamieson to make temporary credit increase on Bank of EO Credit card by Mark Davidson, second by Kolton Boethin, Motion passed with Gary Bettencourt abstaining.
4. OWL Camera Purchase approval- Approved to move forward
5. Fire Resiliency Coordinator- Project Update
6. OSFM Grant update, new award to extend Fire Resiliency coordinator 2 more years
 - a. Motion to approve acceptance, approve Chair to sign when IGA is sent.
 - i. Motion to accept and authorized Gary Bettencourt as signer of agreement with OSFM by Mark Davidson, second by Kolton Boethin, Motion passed by all
7. Travel reimbursement for OSFM Symposium- Casey Zellars Mileage.
 - a. Approved to be paid after training.
8. Annual GCFS Report
9. Last Meeting until September

Next Regular Meeting: September 2023

Adjournment: 2030

Agenda Posted at:

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**North Gilliam County RFPD
South Gilliam County RFPD
Arlington Post Office**

Virtual Option

Join Zoom Meeting:

<https://us06web.zoom.us/j/2698007694?pwd=Kys0b25ObFVVREVKMFRDd2hNY0dyUT09>

Meeting ID: 269 800 7694

Passcode: W95ijf